

**BY-LAWS
OF THE
ALISO NIGUEL HIGH SCHOOL
PEP SQUAD BOOSTER CLUB**

ARTICLE I

NAME

Section 1.01: The name of this organization shall be "Aliso Niguel High School Pep Squad Booster Club" (hereinafter referred to as the "Booster Club").

ARTICLE II

PURPOSE

Section 2.01: The purpose of this organization shall be to provide support as requested by the Pep Squad Advisor, to the team members, coaches and support personnel of the Aliso Niguel High School Pep Squad Program (hereinafter referred to as the "Program"), and to help promote good sportsmanship. All activities of this organization shall be guided by and conform with the By-Laws of the Program as set forth herein.

Section 2.02: An additional purpose of the Booster Club is to raise moneys for the promotion of the Program. In accordance with Section 501 (c) of the Federal Internal Revenue Code, the Booster Club shall operate exclusively as a nonprofit corporation. No substantial part of the activities of the Booster Club is carrying on propaganda or otherwise attempting to influence legislation, nor participating in or intervening in any political campaign on behalf of any candidate for public office.

ARTICLE III

MEMBERSHIP

Section 3.01: Membership in the Booster Club shall be open to all parents of Aliso Niguel High School Students, Alumni and all other interested persons.

Section 3.02: The Booster Club will maintain a membership roster containing the name and address of each member.

Section 3.03: Membership is non-transferable.

Section 3.04: A member of the corporation shall not, solely because of such membership, be personally liable for the debts, obligations or liabilities of the Corporation.

ARTICLE IV

MEETINGS OF MEMBERS

Section 4.01: Regular meetings of the general membership shall be held as needed during the months that Aliso Niguel High School has its regular classroom sessions from September to June, excluding holidays. The meeting held in the month of May each year shall be known as the "Annual Meeting", and shall be held for the purpose of electing Directors of the Booster Club and transacting such other business as may come before it.

Section 4.02: Special meetings shall be called by the President or any three Directors of the Corporation and held at such places as may be ordered by the resolution of the Board of Directors.

Section 4.03: Notice of the time and place of meetings shall be given to the members by email, if available, or by telephone or mail or by a notice or news item inserted in the school newspaper prior to such meeting provided, however, that notice of all regular meetings and annual meetings is hereby dispensed with.

Section 4.04: Notice of meetings not hereby dispensed with shall specify the place, the day, and the hour of the meeting, and in the case of special meetings, the general nature of the business to be transacted.

R1 Section 4.05: Five (5) members of the Board of Directors shall constitute a quorum for the transaction of business, with a minimum of three (3) affirmative votes, and except as otherwise provided by law, by the Articles of Incorporation, or by these By-Laws. No business shall be transacted in the absence of a quorum.

Section 4.06: Neither cumulative voting, nor voting by proxy shall be authorized, and no single vote shall be split into fractional votes.

Section 4.07: Meetings shall be governed by Roberts Rules of Order, as such rules may be revised from time to time, insofar as such rules are not inconsistent or conflict with these By-Laws, with the Articles of Incorporation of the Booster Club, or with the law.

ARTICLE V

DUES

Section 5.01: Dues for Regular and/or Associate Members may be fixed at such amounts as the Board of Directors shall determine prior to the beginning of any membership period.

Section 5.02: Only members whose dues are paid and deemed in good standing are entitled to the privileges of membership.

Section 5.03: Membership rights are strictly non-transferable.

Section 5.04: Family membership will generally include the parents or adults sharing a common residence. *Voting* privileges are limited to one parent or guardian of the Pep Squad member and to other adults who are dues paying members and who are active in the Booster Club.

ARTICLE VI

DIRECTORS

R1 Section 6.01: Subject to the provisions of the California Nonprofit Corporation Law and any limitations in the Articles of Incorporation and these By-Laws, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors. The Corporation shall have 10-11 Directors, all of which shall be elected from the members at large. A director must be a regular member at all times.

Section 6.02: Directors shall be elected at the annual meeting as defined in Section 4.01 hereof. The directors will be elected to serve for one term. The candidates receiving the highest number of votes are elected. Directors shall serve no more than three (3) consecutive full terms with a break of one (1) year prior to re-election.

Section 6.03: Directors shall serve without compensation.

Section 6.04:

(a) Directors shall meet regularly in joint meetings with the general membership. Special meetings may be called by the President or any three (3) Directors, and such meetings shall be held at the time, place and hour designated by the person or persons calling the meeting.

(b) Notice of the time and place of meetings shall be delivered to each Director personally or by email, if available, or by telephone or mail at least two (2) days prior to any such meeting provided, however, that notice of regular meetings is hereby dispensed with.

R1 (c) Five (5) Directors shall constitute a quorum for the transaction of business, with a minimum of three (3) affirmative votes. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for that meeting.

(d) In the absence of a quorum, the Board shall transact no business, except as otherwise expressly provided in these By-Laws, in the Articles of Incorporation, or by law, and the only motion the Chair shall entertain is a motion to adjourn.

Section 6.05: A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and space.

Section 6.06:

(a) Notice of the time and place for an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of the meeting must be given in accordance with this section, to the directors who were not present at the time of the adjournment.

(b) Meeting of Directors shall be governed by Robert's Rules of Order, as such, rules may be revised from time to time, insofar as such rules are not inconsistent or conflict with these By-Laws, with the Articles of Incorporation, or with the law.

Section 6.07: The entire Board of Directors, or any individual Director, may be removed from office any time by the vote of a majority of the members of the Booster Club. If any or all Directors are so removed, new Directors may be elected at the same meeting, and they shall hold office for the remainder of the terms of the removed Directors. If new Directors are not elected at such meeting, the vacancy or vacancies created by the removal shall be filled as provided in these By-Laws.

Section 6.08:

(a) Vacancies in the Board of Directors shall exist (1) on the death, resignation or removal of any Director; (2) whenever the number of Directors authorized is increased; and (3) upon the failure of any director without excuse, to attend three meetings.

(b) The Board of Directors may declare vacant the office of Director (1) if he/she is declared of unsound mind by an order of court; or finally convicted of a felony; or (2) if within sixty (60) days after notice of his/her election he/she does not accept the office in writing or by attending a meeting of the Board of Directors.

(c) Vacancies caused by the death, resignation, or disability of a Director or Directors, or by his/her or their removal as provided in this section of the By-Laws increasing the number of Directors authorized shall be filled by the Board of Directors. No Director may resign when the Corporation would then be left without a duly elected Director or Directors in charge of its affairs.

(d) If the Board of Directors accepts the resignation of a Director tendered to take effect at a future time, the members of the Board shall elect a successor to take office when the resignation becomes effective.

(e) Should the office of a Director become vacant, the vacancy shall be filled by a vote of a majority of the remaining Directors at a regular or special meeting called for that purpose at which a quorum is present.

(f) A person elected Director to fill a vacancy as in this section provided shall hold office for the unexpired term of his/her predecessor, or until his/her removal or resignation as provided in these By-Laws.

(g) A reduction of the authorized number of Directors does not remove any Director prior to the expiration of his/her term of office.

Section 6.09: Any action required or permitted to be taken by the Board of Directors under any provision of law may be taken without a meeting, if every member of the Board shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have the same force and effect as the unanimous vote of such Directors. Any certificate or other document filed under any provision of law which relates to action so taken shall state that the action was taken by unanimous written consent of the Board of Directors without a meeting and that the By-Laws of this Corporation authorize the Directors to so act, and such statement shall be prima facie evidence of such authority.

ARTICLE VII

OFFICERS. DUTIES AND POWERS

Section 7.01: Elected Officers. The officers of this organization shall be: President, Vice President/Director of Fund-raising, Vice President/Director of Sponsorship, Recording Secretary, Treasurer and Squad Rep. Coordinator, all of whom shall be members in good standing. A person may not hold more than one office.

Section 7.02: Officers of the Corporation shall be elected by the Board of Directors from within the Board of Directors in May of each year. Officer vacancies shall be filled by the Board of Directors.

Section 7.03: Squad representatives. There will be a squad representative from each team.

ARTICLE VIII

DUTIES OF THE OFFICERS AND SQUAD REPRESENTATIVES

Section 8.01: The president shall:

- (a) Conduct the affairs of the Pep Squad and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Pep Squad at the annual meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Pep Squad.
- (d) Designate duties and assignments to other officers if necessary.
- (e) Prepare and submit with the Treasurer an annual budget to the Board of Directors and be responsible for the execution thereof. The Pep Squad Advisor shall submit a requested budget to the President and Treasurer, which will be considered in the preparation of a proposed budget to be presented to the Members for approval.
- (f) Annually order an independent audit of the annual financial report prepared by the Treasurer as set forth in Section 8.04. The cost of such audit shall be evenly distributed among all members of the Aliso Niguel High School Pep Squad.

Section 8.02: Either the Vice President/Director of Fund-raising or the Vice President/Director of Sponsorship shall assume and perform all duties of the President when the President is incapacitated due to sickness, accident, or continued absence, upon approval of the Board of Directors. Each respective Vice President will perform such other duties as may be prescribed from time to time by the Board of Directors. In the event the President's office becomes vacant, the Board will appoint and elect a new President choosing either existing Vice President, and appoint a new Vice President to fill the remaining term, as set forth in Section 6.08, above. Each respective Vice President will also be responsible for the Fund-raising and sponsorship programs.

Section 8.03: The Recording Secretary shall keep minutes of all Board of Directors and general membership meetings of members and of the Directors shall be the custodian of the corporate records and shall perform such other duties as are required by law or by these By-laws, or which may be assigned to him/her from time to time by the Board of Directors.

Section 8.04: The Squad Rep Coordinator maintains, makes copies and distributes the squad rep binders to JV Cheer, JV Song, Varsity Cheer, Varsity Song and Stunt Team. Coordinates all events with all squads; tracks the individual squad reps gifts/expenditures to ensure that each such squad rep adheres to the budget for the individual squad; coordinates the new squad party; homecoming and senior night events with all squads. In the case of overnight events involving more than one squad, coordinates with all squad reps for reservation and accommodations. Do all things necessary to make sure that each of the squad reps is fulfilling their duties and is coordinated with other squads.

Section 8.05: The Treasurer shall receive all moneys of the organization, keep a record of all receipts and disbursements, make periodic reports as required by law, and deposit all funds in the name of the Booster Club in a local bank. Salaries of all coaches and assistants shall be paid by the Treasurer in accordance with the Capistrano Unified School District policy. The Treasurer shall maintain separate ledgers for each fund raising event, and for each member, for the purpose of individual assessments. All disbursements by check must have dual signatures and the Treasurer must sign every check. The Treasurer shall prepare an annual financial report, in cooperation with the President, for submission to the Membership and Board of Directors at the annual meeting. The Treasurer shall timely file, with the assistance of an accountant if necessary, the Booster Club annual tax returns, and any other such filing required by the IRS and/or the California Franchise Tax Board, and shall retain copies of said returns.

Section 8.06: Officers of the corporation shall serve without compensation.

Section 8.07: Squad representatives shall serve as liaison between the Board of Directors and each squad. The squad representatives shall be responsible for communicating Board activities and developing membership support with each squad.

ARTICLE IX

NOMINATING COMMITTEE

Section 9.01: The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the annual meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

ARTICLE X

STANDING COMMITTEES

R1 Section 10.01: The Standing Chairpersons shall be: Fund-raising, Communications, Uniforms and Sponsorship. (Note: The associated Vice President/ Director will act as the Standing Chairpersons unless a separate Chairperson is appointed by a majority vote of the Board of Directors.)

R1 Section 10.02: Deleted by Amendment 2009-1.

Section 10.03: The Chairman of Fund-raising shall be appointed by a majority vote of the Board of Directors. The Chairman shall be in charge of the inventory, purchase and sale of all items related to booster support. In addition, he/she will be in charge of coordinating any other activity involving the raising of funds.

R1 Section 10.04: The Chairman of Uniforms shall be responsible for all items under uniforms, i.e. sweaters, backpacks, shoes, accessories, embroidery, boxes and decals. The Chairman will procure three (3) bids on uniforms, present the bids, with recommendations to the Board of Directors. The Board will review and select a vendor. The Chairman of Uniforms, in conjunction with the Treasurer, will place the uniform order. Once received, the order will be managed and distributed by the Chairman of Uniforms.

Section 10.05: The Communication/Web Page Committee shall consist of persons appointed by a majority vote of the Board of Directors. The committee shall design, create and update an electronic communications page to inform all members and interested parties of the events, activities and successes of the Pep Squad and shall contain and maintain a master calendar. Unless and until the web page is operating, the committee shall telephone all members of the organization as well as parents of all team members to keep them advised of any special needs of the organization or special functions in which their support is requested. The Communications Committee shall be responsible for keeping the Pep Squad Master Calendar.

Section 10.06: The Chairman of Sponsorships shall be appointed by a majority vote of the Board of Directors. The Chairman shall investigate and coordinate ways and means of financing through team and/or individual sponsorships and submit recommendations to the Board of Directors for approval. The Chairman shall timely send acknowledgement/tax letter to each sponsor. The Chairman shall coordinate with the person responsible for the monthly newsletter and the annual competition to ensure that each sponsor's advertisements are printed as agreed in the Pep Squad Sponsorship letter. The Chairman shall ensure each sponsor receives a sponsorship plaque.

Section 10.07: The Board of Directors, by resolution, may from time to time, designate Ad Hoc Committees for specific purposes. The resolution designating the Committee shall provide for the appointment of its members and Chairman, state its purposes and provide for its termination.

ARTICLE XI

INDEMNIFICATION OF DIRECTORS. OFFICERS. EMPLOYEES. AND OTHER AGENTS

Section 11.01: Definitions. For the purposes of this Article:

(a) Agent. "Agent" means any person who is or was a director, officer, employee, or other agent of this Corporation, or is or was serving at the request of this Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation that was a predecessor of this Corporation or of another enterprise at the request of the predecessor corporation;

(b) Proceeding. "Proceeding" means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative;

(c) Expenses. "Expenses" includes, without limitation, all attorneys' fees, costs and any other expenses incurred in the defense of any claims or proceedings against an agent by reason of his position or relationship as agent and all attorneys' fees, costs and other expenses incurred in establishing a right to indemnification under this Article.

Section 11.02: Successful Defense by Agent. To the extent that an agent of this Corporation has been successful on the merits in the defense of any proceeding referred to in this Article, or in the defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection with the claim. If an agent either settles any such claim or sustains a judgment rendered against him, then the provisions of Sections 11.03 through 11.05 shall determine whether the agent is entitled to indemnification.

Section 11.03: Action Brought By or on Behalf of the Corporation

(a) Claims Settled Out of Court. If any agent settles or otherwise disposes of a threatened or pending action brought by or on behalf of this Corporation, without court approval or approval of the Attorney General, the agent shall receive no indemnification for either amounts paid pursuant to the terms of the settlement or other disposition or for any expenses incurred in defending against the proceeding, unless approved by the Board of Directors of the Booster Club.

(b) Threatened, Pending or Completed Actions against Agent. The Booster Club shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action brought by or on behalf of the Booster Club or brought under California Corporations Code Section 5233 or brought by the Attorney General for a breach of duty to the Booster Club, by reason of the fact that the person is or was an agent of the Booster Club for all expenses actually and reasonable incurred in connection with the defense of that action, providing that both of the following are met:

(1) The determination of good faith conduct required by Section 11.04 below must be made in the manner provided for in that Section: and

(2) Where the agent has actually been adjudged liable to the Booster Club, the court in which the action was brought must, upon application, determine that, in view of all of the circumstances of the case, the agent should be entitled to indemnity for the expenses incurred. If the agent is found to be so entitled, the court shall determine the appropriate amount of expenses to be reimbursed.

Section 11.04: Determination of Agent's Good Faith Conduct. The indemnification granted to an agent in Sections 11.02 and 11.03 above is conditioned on the following:

(a) Required Standard of Conduct. The agent seeking reimbursement must be found, in the manner provided below, that he/she acted in good faith, in a manner he/she believes to be in the best interest of the Booster Club, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use in similar circumstances. The termination of any proceeding by judgment, order, settlement, conviction, or on a plea of no contender, or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith or in a manner which he reasonably believed to be in the best interest of the Booster Club or that he/she had reasonable cause to believe that his/her conduct was unlawful. In the case of a criminal proceeding, the person must have had no reasonable cause to believe that his/her conduct was unlawful.

(b) Manner of determination of Good Faith Conduct. The determination that the agent did act in a manner complying with Section 11.04 (a) above shall be made by:

(1) The Board of Directors by a majority vote of a quorum consisting of directors who are not parties to the proceeding; or

(2) The court in which the proceeding is or was pending. Such determination may be made on application brought by the Booster Club or the agent or the attorney or other person rendering a defense to the agent, whether or not the application by the agent, attorney or other person is opposed by the Booster Club.

Section 11.05: Limitations. No indemnification or advance shall be made under this Article, except as provided in Sections 11.02 or 11.04 (b) (1), in any circumstances when it appears:

(a) That the indemnification or advance would be inconsistent with a provision of the Articles, By-Laws, a resolution of the Directors, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid which prohibits or otherwise limits indemnification; or

(b) That the indemnification would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 11.06: Advance of Expenses. Expenses incurred in defending any proceeding may be advanced by the Booster Club before the final disposition of the proceeding on receipt of an undertaking by or on behalf of the agent to repay the amount of the advance unless it is determined ultimately that the agent is entitled to be indemnified as authorized in this Article.

Section 11.07: Contractual Rights of Non-Directors and Non-Officers. Nothing contained in this Article shall affect any right to indemnification to which persons other than directors and officers of the Booster Club, or any subsidiary hereof, may be entitled by contract or otherwise.

Section 11.08: Insurance. The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Booster Club against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as Corporations Code Section 5238; provided, however, that the Booster Club shall have no power to purchase and maintain such insurance to indemnify any agent of the Booster Club for a violation of Corporations Code Section 5233.

ARTICLE XII

EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

Section 12.01: The Board of Directors, except as otherwise provided in these By-Laws, may by resolution authorize any Director, agent or employee of the Booster Club to enter into any contract or execute any instrument in the name of any on behalf of the Booster Club, and such authority may be general or confined to specific instances. Unless so authorized, no Director, agent or employee shall have any power or authority to bind the Booster Club by any contract or any engagement or to pledge its credit or to render it liable pecuniary for any purpose or in any amount. Upon approval of the Board of Directors, the President, Vice President Fundraising and Treasurer are authorized to execute any contracts or instrument in the name of and on behalf of the Booster Club.

Section 12.02: Except as otherwise specifically determined by resolution of the Board of Directors as provided above or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidences of indebtedness of the Booster Club shall be signed by at least two (2) members of the Board of Directors, one of whom shall be the Treasurer.

Section 12.03: All funds of the Booster Club shall be deposited from time to time to the credit of the Booster Club at such banks, trust companies or other depositories as the Board of Directors may elect.

Section 12.04: The Board of Directors may accept on behalf of the Booster Club any contribution, gift, bequest or devise for purpose of the Booster Club.

ARTICLE XIII

RECORDS AND REPORTS

Section 13.01: Maintenance of Corporate Records, The Booster Club shall keep:

- (a) Adequate and correct books and records of account; and
- (b) Minutes in written form of the proceedings of its Board, General Meetings and Committees of the Board.

All such records shall be kept by the Corresponding Secretary, or at such place as determined by the Board of Directors.

Section 13.02: Inspection by Directors. Every Member shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and physical properties of the Booster Club. This inspection by a Member may be made in person or by an agent or by an attorney, and the right of inspection includes the right to copy and make extracts of the documents, at the requestors' expense.

ARTICLE XIV

CONSTRUCTION AND DEFINITIONS

Section 14.01: Unless the context requires otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation Law shall govern the construction of these By-Laws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both the Booster Club and a natural person.

ARTICLE XV

MISCELLANEOUS PROVISIONS

Section 15.01: The fiscal year of the Corporation shall be from May 1 to April 30, inclusive.

Section 15.02: The Corporation shall not have a seal.

R1 Section 15.03: An accountant and/or bookkeeper will be retained by the Board of Directors to assist the treasurer in maintaining the accounts of the booster club.

R1 (a) The accountant/bookkeeper may perform all or some of the duties on behalf of the Treasurer as called out in section 8.0.5, but must within ten (10) days after the end of each month prepare and submit to the Treasurer a report of receipts and disbursements of the Booster Club and a balance sheet as of the last day of the month.

R1 (b) The accountant/bookkeeper may be bonded in an amount to be determined by the Board of Directors.

R1 Section 15.04: The Pep Squad Booster Club budget and expenditure process shall follow the following guidelines:

R1 (a) Upon Membership approval of the annual Budget (per Section 8.01), the Treasurer shall monitor income and expenses against the approved budget categories. Periodic (nominally Monthly) reports shall be submitted to the Membership consistent with the approved budget categories.

R1 (b) Each designated Committee chair, Pep Squad Representative, and the Pep Squad Advisor has the budget authority to expend and invoice the Treasurer up to the amount authorized via the Approved Budget category. If expenditures are required that exceed the Approved Budget category value or are required for any unbudgeted item (not clearly assignable to an Approved Budget category) the expenditure must be pre-authorized via the Booster Club expenditure authorization process described in Section 15.04(d).

R1 (c) When any Expenditure category from the approved budget is projected to deviate from the approved amount by greater than 10% or \$500 (whichever is greater), a revision to the approved budget shall be submitted to the Membership by the President and/or Treasurer for approval. When/if approved, this deviation will be considered the approved budget baseline for the affected categories. This paragraph will also apply to Income Categories if an Income shortfall is projected.

R1 (d) When a required expenditure is unplanned or cannot clearly be assigned to an Approved Booster Club Budget Category, the requesting individual shall create and submit to the Treasurer an Expenditure Authorization Form PRIOR to any commitment of funds or Contractual action. The President and Treasurer will either approve the expenditure authorization request and submit a modification to the Budget to the Membership, or, at their discretion, withhold approval until the Membership votes on the expenditure at the next general membership meeting.

ARTICLE XVI

BY-LAWS

Section 16.01: These By-Laws shall become effective immediately on their adoption, or amendment. Amendments to these By-Laws shall become effective immediately on their adoption unless the Board of Directors or members, in adopting them as hereinafter provided, provide that they are to become effective at a later date.

Section 16.02: Subject to any provisions of law applicable to the amendment of By-Laws of nonprofit corporations, these By-Laws, or any of them, may be altered, amended or repealed and new By-Laws adopted by the vote or written consent of a majority of the members, or the vote of a majority of a quorum at any meeting duly called provided notice has been given at the previous regular meeting, or thirty (30) days written notice has been given to the membership.

Section 16.03: The original, or a copy of the By-Laws as amended or otherwise altered to date, certified by the Secretary of the Corporation/Booster Club, shall be recorded and kept in a book which shall be kept by the Secretary or as directed by the Board of Directors and such book shall be open to inspection by the members at all reasonable times during office hours.

GENERAL

ARTICLE XVII

Section 17.01: Whenever notice to the general membership is provided for in these By-Laws, the following procedure shall be deemed full compliance with such requirements: The Recording Secretary shall maintain a Membership Roster wherein the names, Email addresses, addresses, and telephone numbers of the members shall be kept. It shall be the duty of each member to keep the Secretary informed of any and all change of addresses and telephone numbers. The Secretary shall notify the Communications/Web Page Committee of changes and shall direct them to notify the general membership as deemed necessary by the executive council; electronic notice being the accepted and proper form of notice for the Booster Club unless otherwise specified by a member.

Section 17.02: In the event there is disharmony within the organization, a vote for the temporary dissolution of the organization may be taken by its membership. Prior to taking such a vote, all members of the organization shall be notified electronically no later than ten (10) days prior to the meeting called for such a vote of temporary dissolution. Once an appropriate motion for the temporary dissolution of the organization is made and seconded, said motion shall carry and be affirmed upon a majority vote of the then-present members. Upon the temporary dissolution of the organization, all property, real and personal, wherever situated, that is owned by the organization shall be transferred to an independent trust as soon as possible and maintained in said independent trust until the organization is again functioning and new officers are elected. The co-trustees shall be the President and Treasurer of the Booster Club unless two (2) other individuals are elected by a two-thirds (2/3) vote of the members present at the meeting called for temporary dissolution. Once the organization is again functioning, new officers are elected, and ten (10) days have elapsed from the date of election of the officers, the organizations funds shall be withdrawn from the independent trust, transferred to the newly elected Treasurer, and again utilized by the organization.

Amendment History

2/11/09 – Amendment 2009-1: This amendment has been incorporated into the By-laws as Revision 1 (R1)

Revision 1 includes the following Section revisions marked in the left margin via “R1”	
Section 4.05	Redefined quorum consistent with Section 6.01
Section 6.01	Revised number of Directors updated from 13-15 to 10-11
Section 6.04 (c)	Redefine Quorum consistent with Section 6.01
Section 10.01	Revised standing committees
Section 10.02	Deleted
Section 10.04	Replaced by the Chairman of Uniforms description/duties
Section 15.03 (all)	Revised to indicate an accountant and/or bookkeeper will be utilized and redefined his/her duties
Section 15.04 (all)	Added to define the budget and expenditure authorization process